

MONITORING REPORT FROM DIRECTORS OF ADULT AND COMMUNITY SERVICES

DATE: 22nd October 2009

PURPOSE

To update members on activity within the Adult and Community Services Directorates during the period to 30th September 2009.

BACKGROUND

The Adult and Community Services Directorate budget is projected to be underspent by £384k. This is £29k less than the £413k reported last month. Most of the underspend relates to the impact of demographic changes and estimates of future demand for care services. To date forecast demographic growth has not materialised and therefore it is recommended that a sum of £250k is transferred to economic contingency reserve.

SPECIFIC AREAS FOR ATTENTION

Revenue Budget

The bottom line shows little change from last month. However, within external homecare services a contracting issue with a block provider has led to a pressure resulting in less of an underspend than previously projected. This issue has now been mainly resolved.

Although Direct Payments is overspending due to increased demand this is to be expected as users choose to arrange their own care. Part of the strategy for adult social care transformation is to increase the numbers on Direct Payments. This should be seen in the context of a decrease in demand for and underspend in external home care. This will be closely monitored and budgets adjusted accordingly at end of year as it assumed the trend will continue and accelerate with implementation of personal budgets.

There is currently a projected underspend on Supporting People of £45k. Consideration is currently being given to using this to installing more security installations for vulnerable people in conjunction with the police.

REVENUE BUDGET MONITORING STATEMENT

SUMMARY	2009/10		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Children's Services			
Individual Schools Budget	67,156	67,581	0
Central Schools Budget	8,161	7,896	615
Dedicated Schools Grant	(75,697)	(75,873)	(615)
Education & Childcare Services	588	1,044	110
Children's Services Commissioning	2,999	3,012	91
Families & Young People	3,951	4,095	(30)
Safeguarding & Specialist Services	8,230	8,267	1,047
Strategy & Management	1,278	1,228	90
Total Children's Services	16,666	17,250	1,308
Adult & Community Services			
Adult Social Care	30,276	30,036	(51)
Specific Government Grants	0	0	0
Housing	1,052	1,050	(45)
Leisure Services	2,080	2,120	0
Libraries, Information, Heritage & Arts	2,937	2,937	(15)
Adult Management	254	211	(23)
Total Adult & Community Services	36,599	36,354	(134)
Environmental Services			
Highways & Engineering	4,815	4,809	0
Streetcare & Operations	4,111	4,268	0
Public Protection & Sustainability	10,061	10,169	(50)
Asset Management	(796)	(796)	30
Parking Services	(2,603)	(2,505)	0
Corporate Management	256	256	0
Total Environmental Services	15,844	16,201	(20)
Resources			
Strategic Director of Resources	151	179	0
Finance	3,662	3,882	0
Customer Service Centre	1,248	1,248	34
Legal Services	933	933	80
Business Improvement	3,016	3,048	0
Procurement	405	466	0
Human Resources	2,079	2,106	0
Total Resources	11,494	11,862	114
Policy, Performance & Planning			
Chief Executive Office	719	1,020	0
Policy and Performance	3,359	3,261	0
Planning Services	2,401	2,424	60
Total Policy, Performance & Planning	6,479	6,705	60
TOTAL EXPENDITURE	87,082	88,372	1,328
Contribution (from)/to LPSA/PPG Reserve	0	(792)	0
Pay Budget Reduction	0	0	(390)
Reduced Contribution to Insurance Reserve	0	(200)	0
Transfer to Contingency Reserves	0	914	0
Appropriation (from) LSC Reserve	0	(416)	0
Contribution from Development Fund	0	(61)	0
Corporate Initiatives	(376)	(176)	0
Levies-			
Environment Agency	130	130	0
Capital Financing inc Interest Receipts	5,411	5,411	6
NET REQUIREMENTS	92,247	93,182	944
Less - Special Expenses	(1,102)	(1,102)	0
Transfers (from)/to Area Based Grants		(10)	
Transfer (from)/ to balances	0	(925)	(944)
GROSS COUNCIL TAX REQUIREMENT	91,145	91,145	0
Working Balances	4,618	5,551	4,626
Transfers on balances carried forward from 2008-9	0	(349)	0
Other transfers (from)/to balances	0	(576)	(944)
	<u>4,618</u>	<u>4,626</u>	<u>3,682</u>

ADULT & COMMUNITY SERVICES DIRECTLY MANAGED COSTS	2009/10		Variance- Manager's Projection	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
ADULT SOCIAL CARE				
Expenditure	42,589	42,741	(205)	1,3,6,7,8,9,14
Income	(12,313)	(12,705)	154	2,4,5,10
Net	30,276	30,036	(51)	
HOUSING				
Expenditure	3,016	3,330	(45)	11
Income	(1,964)	(2,280)	0	
Net	1,052	1,050	(45)	
LEISURE SERVICES including:- Parks, Cemeteries & Leisure Centres				
Expenditure	9,784	9,824	0	
Income	(7,704)	(7,704)	0	
Net	2,080	2,120	0	
LIBRARY INFORMATION HERITAGE & ARTS				
Expenditure	3,141	3,141	(15)	19
Income	(204)	(204)	0	
Net	2,937	2,937	(15)	
ADULT MANAGEMENT				
Expenditure	254	211	(23)	14
Income	0	0	0	
Net	254	211	(23)	
TOTAL DIRECTLY MANAGED COSTS	36,599	36,354	(134)	

ADULT & COMMUNITY SERVICES

Note	Explanation
1	<p><u>External Homecare - Externally Purchased Hours - Expenditure</u> Approved estimate: £2,981k Variation:-£159k (-£253k) First reported at Cabinet: Jun 09 £253k underspend last month due to budget allocation not required. Since the last report there has been problems with a block contract resulting with extra reliance on more expensive spot beds. Work is well unerway to resolve the problem so the block beds should come back on line shortly. Action: To monitor demand to ensure overall budget remains in balance. Efficiencies for in-house service include increased productivity - Head of Adult Services</p>
2	<p><u>External Homecare - Externally Purchased Hours - Income</u> Approved estimate: -£875k Variation:£11k (£36k) First reported at Cabinet: Jun 09 It is anticipated that there will be a shortfall in income on mobile meals of £36k which relates to the lower volume of activity and offsets the reduced expenditure. Reassessment of weekly maximum charge increasing income by £25k.</p>
3	<p><u>Older Person - Residential & Nursing Care - Expenditure</u> Approved estimate: £9,969k Variation: -£119k (-£198k) First reported at Cabinet: Jun 09 Average Spot Nursing placements for the year are 6 beds below budget resulting in an underspend of -£200k. One client currently in a block residential placement will be charged to the Physical Disability budget (-£19k). £100k transferred to contingency reserves. Action: To monitor demand and ensure budget level maintained through ensuring continuing health care assessments are robust (PCT funds) - Head of Adult Services</p>
4	<p>Older Person - Residential & Nursing Care Approved estimate: £3,826k Variation: £31k (£127k) First reported to Cabinet: Jun 09 Underlying issues on Queens Court as previously explained. Net underspends elsewhere enabled a virement to be processed to contribute this year. Negotiations are ongoing to reduce the difficulty going forward.</p>

ADULT & COMMUNITY SERVICES

Note	Explanation
6	<p><u>Physical Disability - Residential and Nursing Care -Expenditure</u> Approved estimate: £1,278k Variation:-£28k (-£28k) First reported at Cabinet: Jun 09 A net underspend of £28k is reported on Physical Disability placements . There are 4 more residential and 5 less nursing placements than provided for in the budget.One client has moved to self funding which has reduced the net expenditure on these placements.</p> <p>Action: To maintain budget level through increasing supported living placements - Head of Adult Services</p>
7	<p><u>Elderly and Physical Disabilities - Home Care Rapid Response Team - Expenditure</u> Approved estimate:£1,798k Variation -£80k (-£80k) First Reported at Cabinet: July 09 There will be an underspend on this service mainly due to difficulties in staff recruitment. Vacancies are now unlikely to be filled until early 2010 at the earliest. This is a pooled budget service with Health and the underspend reported relates to RBWM's share of the cost of the service.</p> <p>Action: To review staff recruitment and effectiveness of service to increase capacity as reduces demand for higher level care - Head of Adult Services</p>
8	<p><u>Learning Disability - Expenditure</u> Approved estimate: £11,141k Variation:-£80k (-£280k) First reported at Cabinet: Jun 09 Care costs are underspent due to family carers continuing to care when in poor health and aging while waiting for appropriate placements. £200k has been transferred to contingency reserves.</p> <p>Action: To revise estimated need for 2009/10 - Head of Adult Services</p>
9	<p><u>Mental Health - Expenditure</u> Approved estimate: £1,634k Variation: £0k (£50k) First reported at Cabinet: Jun 09 This budget remains under pressure as specific high cost placements continue into 2009/10. £50k transfer from contingency reserves.</p> <p>Action: To reduce costs through analysis of needs - Head of Adult Services</p>
10	<p><u>Learning Disability - Income</u> Approved estimate: -£4,345k Variation: £112k (£112k) First reported to cabinet: Sept 09 This is due to the underachievement of income from Other Local Authorities</p> <p>Action: To pursue income collection vigorously from OLAs - Head of Adult Services</p>
11	<p><u>Supporting People - Expenditure</u> Approved estimate: £2,233k Variation: -£45k (-£45k) First reported to cabinet: Sept 09 £25k of this is due to a clawback received from Creative due to underperformance in the block contract. £20k underspend is due to various subsidy contracts which are paid according to the number of service users. Consideration is currently being given to install more security installations for vulnerable people in conjunction with the police.</p>

ADULT & COMMUNITY SERVICES

Note	Explanation						
12	<p><u>Direct Payments Elderly and Physical Disability - Expenditure</u> Approved estimate: £735k Variation: £77k (£0k) First reported to cabinet: Oct 09 This should be read in tandem with external homecare because Direct payments are generally for funding of homecare packages by cash payments to individuals. The combined direct payment and homecare budget is £3,716k of this £77k overspend represents 2% and follows demand pressures.</p> <p>Action: to carefully monitor the increase in conjunction with homecare. - Head of Adult Services</p>						
14	<p><u>Adult Social Care Salaries</u> Approved estimate: £10,761k (£10,677k) Variation:£161k (£161k) First reported at Cabinet: Jun 09</p> <table data-bbox="360 739 1505 840"> <tr> <td>Adult Management Director of ASC Interim Arrangements</td> <td>-£23k</td> </tr> <tr> <td>Internal Homecare restructure not taking place this year</td> <td>£200k</td> </tr> <tr> <td>Learning Disability</td> <td>-£16k</td> </tr> </table> <p>Action: To monitor budget and recruitment - Head of Services</p>	Adult Management Director of ASC Interim Arrangements	-£23k	Internal Homecare restructure not taking place this year	£200k	Learning Disability	-£16k
Adult Management Director of ASC Interim Arrangements	-£23k						
Internal Homecare restructure not taking place this year	£200k						
Learning Disability	-£16k						
15	<p><u>Allotments</u> Approved estimate: £24k Variation: £5k First reported at Cabinet: Oct 09 Overspend has been caused by water leaks. A capital bid has been submitted for a new water a supply and self-filling tanks for 2010/11 to overcome this problem</p> <p>Action: Capital bid put forward by Head of service</p>						
16	<p><u>Cemetries & Churchyards</u> Approved estimate: £37k Variation: -£5k First reported at Cabinet: Oct 09 Expecting an increase in burial fee income</p>						
19	<p><u>Libraries - Expenditure</u> Approved Estimate Variation -£15k (-£15k) First Reported to Cabinet: Sept 09</p> <p>Action: The Library buildings have been revalued resulting in a saving on rates - Head of Library, Information, Heritage & Arts</p>						

CAPITAL PROGRAMME 2009-10

Monitoring as at 17/09/09

	2009/10 APPROVED BUDGET			2009/10 WORKING ESTIMATE			PROJECTIONS - GROSS EXPENDITURE					
	Gross (£'000)	Income (£'000)	Net (£'000)	Gross (£'000)	Income (£'000)	Net (£'000)	Gross Actual Exp (£'000)	2009/10 Projected (£'000)	2010/11 SLIPPAGE Projected (£'000)	TOTAL Projected (£'000)	VARIANCE Projected (£'000)	VARIANCE Projected (%)
Portfolio Summary												
Policy, Performance & Planning												
Planning & Development	130	(130)	0	307	(213)	94	98	307	0	307	0	0%
Policy & Performance	0	0	0	0	0	0	23	0	0	0	0	
Total Policy, Performance & Planning	130	(130)	0	307	(213)	94	121	307	0	307	0	0
Resources												
Business Improvement	610	0	610	859	0	859	355	609	250	859	0	0%
CSC	300	0	300	395	0	395	179	210	185	395	0	0%
Other	562	(250)	312	575	(250)	325	42	355	220	575	0	0%
Total Resources	1,472	(250)	1,222	1,829	(250)	1,579	576	1,174	655	1,829	0	0
Environment												
Local Transport Plan	5,556	(2,070)	3,486	6,096	(2,279)	3,817	1,115	5,988	65	6,053	(43)	-1%
Parking Schemes	2,900	(2,650)	250	2,915	(2,650)	265	71	1,605	1,310	2,915	0	0%
Operations	83	(50)	33	340	(111)	229	10	315	0	315	(25)	-7%
Public Protection	876	(568)	308	1,049	(698)	351	359	1,067	0	1,067	18	2%
Asset Management	1,121	0	1,121	1,613	0	1,613	71	1,054	413	1,467	(146)	-9%
Total Environment	10,536	(5,338)	5,198	12,013	(5,738)	6,275	1,626	10,029	1,788	11,817	(196)	-2
Childrens												
Non Schools	2,743	(2,621)	122	3,184	(2,867)	317	277	3,145	0	3,145	(39)	-1%
Schools - Non Devolved	23,088	(22,040)	1,048	29,736	(28,440)	1,296	9,183	28,953	285	29,238	(498)	-2%
Schools - Devolved Capital	2,356	(2,356)	0	4,254	(4,256)	(2)	1,106	4,254	0	4,254	0	0%
Total Childrens	28,187	(27,017)	1,170	37,174	(35,563)	1,611	10,566	36,352	285	36,637	(537)	-1
Adult												
Adult Social Care	50	0	50	106	(38)	68	14	106	0	106	0	0%
Housing	40	0	40	1,104	(1,064)	40	130	1,104	0	1,104	0	0%
Learning & Care - General	158	(158)	0	295	(245)	50	29	295	0	295	0	0%
Library & Information Service	1,034	(210)	824	1,591	(478)	1,113	205	1,591	0	1,591	0	0%
Leisure Centres	385	(140)	245	478	(177)	301	136	478	0	478	0	0%
Outdoor Facilities	1,726	(1,601)	125	2,944	(2,739)	205	1,132	2,722	192	2,914	(30)	-1%
Total Adult	3,393	(2,109)	1,284	6,518	(4,741)	1,777	1,646	6,296	192	6,488	(30)	0
Total Committed Schemes	43,718	(34,844)	8,874	57,841	(46,505)	11,336	14,535	54,158	2,920	57,078	(763)	-1
External Funding	(£'000)			(£'000)				(£'000)				
Government Grants	(30,288)			(39,503)				(37,826)				
Developers' Contributions	(3,597)			(6,043)				(5,696)				
Other Contributions	(959)			(959)				(819)				
Total External Funding Sources	(34,844)			(46,505)				(44,341)				
Total Corporate Funding	8,874			11,336				9,817				

Appendix C
2010/11 Capital Programme Slippage To 30 September 2009

£'000

Resources

CP03	Purchase of PCs	250	Full decision on Virtual desktops to be made. Slip to 2010/11
CN06	CSC Projects	185	Currently working on eight Capital projects. Slippage due to limited staff resources.
CG31	Carbon Management Schemes	220	Projects aligned with Salix payments. Projects will slip to 2009/10

Environment

CM18	Public Facilities	163	Schemes delayed to 2010/11
CM38	Council Buildings Re-wiring / Re-cabling	250	Delayed due to Office accommodation/restructuring issues
CE64	Additional Parking Provision for Windsor	1,250	Financial Profiling complete. Programme rephased accordingly
CG37	Maidenhead Environmental Improvements	65	Design/delivery phased over 2 years. Trial Panel about to commence on site.
CG23	Windsor Dials - Conversion to Pay and Display	60	Scheme delayed-awaiting Bridge Works

Children

CK28	Furze Platt Infants - PCP	285	Programme will now go ahead next Financial Year
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Adult

CL19	P&OS-Alexandra Gardens-Fencing	40	Changed phasing of works
CL34	P&OS-Allens Field Improvements	52	Changed phasing of works. Phase 2 scheduled Autumn 09
CL48	P&OS-Kidwells Parks Phases 2 + 3	100	Funding to be identified

2,920